



## **LATENESS/CANCELLATION POLICY AND PARKING POLICY**

### **LATE ARRIVALS**

We will do our best to accommodate patients who arrive up to 15 minutes late after their scheduled treatment time.

However, you may be asked to wait, or your treatment may be cut short to treat on-time patients.

Patients more than 15 minutes late will be considered cancelled. Please refer to our cancellation policy.

### **CANCELLATIONS**

If you provide more than 24-hour notice when cancelling your appointment, no cancellation fee will be charged.

However, cancelling less than 24 hours before your scheduled appointment or not showing up will result in a cancellation fee of \$35.

### **PARKING**

ESATM first 4 spots are reserved for Intern Clinic patients.

If ESATM 4 spots not available there is public meter-parking available on the street, which runs every two hours.

By signing below, I acknowledge that I understand and will abide by the Eastern School of Acupuncture and Traditional Medicine's Cancellation and Lateness Policy.

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_